



Project Manager

Constellation Dealership Software companies, Ideal, c-Systems and Charter, have developed the largest database of dealership transactional sales, inventory position and task completion information in the Outdoor Power Equipment (OPE) market.

We are currently looking to hire a **Project Manager** as part of our Professional Services Team. The **Project Manager** will work on specific software implementation projects in partnership with clients, advising them how to use Constellation Dealer Management System (DMS) Software products to meet their business objectives or overcome problems. The **Project Manager** serves as a single point of contact for our customers and implementer for the customer according to the agreed-on project plan, at the defined spend or revenue target, and in a manner that results in a satisfied client. These projects can involve new customers or existing customers expanding their current relationship.

Responsibilities include:

- Manage the Implementation Specialists and Project Coordinator
- Lead kick-off calls for new implementations
- Serve as the liaison between the data conversion engineer(s) and the client
- Work with the Project Coordinator to schedule technical conversions
- Review issues reported by clients / trainers and assigns to the appropriate resource for correction during the implementation
- Meet with clients to determine the requirements of the implementation
 - Analyze the client's work process to determine the proper setup options for each module and configuring or customizing as needed
- Manage engagements through project management best practices against a defined project plan
- Schedule, track and communicate client implementation milestones and training both written and orally
- Clearly communicate and set client expectations
- Train client end users and administrators on software features, functionality, workflow, best practices, and optimization as needed
 - Provide customized training on various modules of Aspen as determined by the client
 - Create customized training materials as needed
- Troubleshoot and resolve complex client issues during implementation
- Follow up with clients in a timely manner
- Conduct handoff to support meeting post implementation

Experience/Skills include:

- Minimum of 3 years of experience as a Project Manager, managing up to 20 software implementation projects at a time
- Minimum of 2 years of software implementation experience/prior consulting experience a plus
- Experience with enterprise software implementations/prior experience with a DMS a plus
- Experience with windows/Client Server/SQL platforms
- Excellent customer-service skills
- Experience in project management/PMI certification a plus



- Independent self-starter with a can-do attitude
- Must be comfortable and competent in a public speaking / training role
- Must have excellent consultative and communication skills
- Minimum BS, preferably in a business or IT related field
- Accounting software experience a plus

Location: remote opportunity, but available to travel up to 20% when necessary to customer sites and North American Constellation Offices.

Permanent, Direct Hire

If you are interested in this opportunity, please [click here](#) to send a resume to our HR team.